

**CAPITAL IMPROVEMENT PLANNING ADVISORY COMMITTEE
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CONNECTICUT 06016**

**MINUTES OF SPECIAL MEETING
Monday, January 12, 2015 at 5:30 p.m.**

*******Draft Minutes - These minutes are not official until approved at a subsequent meeting*******

Members Present: Joe Sauerhoefer (Chairman); Dale Nelson, Selectman; Len Norton, Town Engineer/Director of Public Works; Kathleen Pippin, Richard P. Pippin, Jr., and Al Rodrigue; Denise Menard, First Selectman (Advisor);
Members Absent: Kim Lord, Treasurer (Advisor); Cindy Herms, Board of Finance Liaison.
Others Present: See attendance above.
Press: No one from the Press was present.

I. Call to Order:

Chairman Sauerhoefer called the Special Meeting to Order at 5:33 p.m.in the Meeting Room of the East Windsor Town Hall, Broad Brook, Connecticut.

II. Attendance:

See record of attendance above. A quorum was established with six members present.

III. Approval of Meeting Minutes/Notes(a) Minutes – December 22, 2014:

See motion after discussion of business.

IV. New Business/a) Discussion of Capital Improvement Plan:

See specific discussion below.

New Business/b) Discussion of submitted requests from departments:

Park and Recreation:

Melissa Maltese, Director of Parks and Recreation, was unable to attend this meeting as she is holding a meeting of the Parks and Recreation Commission tonight as well. Chairman Sauerhoefer and Mr. Norton presented the following CIP requests on behalf of the Parks and Recreation Department:

- “Zero Depth All Inclusive Water Feature” - \$170,000.00 for FY 2015 – 2016.

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- Dredging swimming area - \$70,000.00 for FY 2015 – 2016; \$60,000.00 for FY 2016 – 2017; and \$30,000.00 for FY 2017 – 2018.
- Playground Replacement Plan – Pierce Park, Windsorville - \$30,000.00 for FY 2015 – 2016; \$30,000.00 for FY 2016 – 2017.
- Replacement of Park and Recreation vehicles and equipment - \$50,000.00 FY 2015 – 2016, and subsequent years through FY 2019 – 2020 for an estimated five year total cost of \$250,000.00. – **Discussed under Public Works CIP requests during Meeting dated December 22, 2014.**

Chairman Sauerhoefer and Mr. Norton noted that the “zero depth all inclusive water feature” (splashpad) would be an addition to Reservoir Park which is anticipated to be installed behind the snack shack. The splashpad consists of a concrete pad which incorporates various water features which spray or splash water on park goers. The zero water depth enables residents of varying degrees of ability to participate; the feature would be handicapped accessible as well as give older residents the opportunity to cool off without utilizing the deeper water of the reservoir.

Mr. Norton suggested that the request to dredge the reservoir has been an on-going request. This project includes replacement of the lower drainage outlet.

Discussion followed regarding the significant use of Pierce Park in Windsorville. The park is the only facility in the Windsorville area of town and is used extensively by the Little League Program as well as others attending the games or the nearby church. It was noted the current equipment is several years old.

Broad Brook Fire Department:

Support documentation for cost of 2015 Ford Expedition for replacement of Duty Officer’s vehicle - \$45,714.75 including associated equipment.

Warehouse Point Fire District:

Support documentation for cost of Ford F-350 Brush/Service Vehicle - \$56,527.00.
Support documentation for cost of Hurst Cutters and Spreaders - \$52,696.12

Senior Services:

Feasibility study – relocation of Senior Center to Town Hall Annex - \$30,000.00 for FY 2015 – 2016.

New Business/c) Discussion of project rankings:

First Selectman Menard reported the First Selectmen’s Office will assimilate the department requests to develop a ranking list for the next CIP Meeting.

Next CIP Meeting:

Monday, January 26, 2015 at 5:30 p.m. in the Town Hall Meeting Room.

III. Approval of Meeting Minutes/Notes(a) Minutes – December 22, 2014:

MOTION: To APPROVE the Minutes of the Capital Improvement Planning Committee Special Meeting dated December 22, 2014, as amended: Page 3, New Business/a) Discussion of 2015 – 2016 Capital Improvements Plan – Town Departments, Next CIP Meeting; Monday, January 12, 2015 at 5:30 p.m. in the Town Hall Meeting Room.

Nelson moved/Norton seconded/

VOTE: In Favor: Nelson/Norton/D. Pippin/K. Pippin/Sauerhoefer
Opposed: No one
Abstained: Rodrigue

V. Public Participation

No one requested to speak.

VI. Invoice approval:

Chairman Sauerhoefer approved the invoice for recording secretarial services as submitted.

VII. Adjournment:

MOTION: To ADJOURN the January 12, 2015 Special Meeting of the East Windsor Capital Improvement Planning Advisory Committee at 6:20 p.m.

Nelson moved/Rodrigue seconded/**VOTE: In Favor: Unanimous**

Respectfully submitted, _____
Peg Hoffman, Recording Secretary for the East Windsor Capital Improvement Planning Advisory Committee